

2019 - 2020

**DESCRIPTION OF HOW SCHOOL WILL IMPLEMENT REQUIRED SCHOOL
PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The **John L. Hurt, Jr. Elementary School** will take the following actions to involve parents in the joint development of its school parental involvement plan under section 1112 of the ESEA:

The John L. Hurt, Jr. Elementary School Title 1 Parent Advisory Council is composed of the PTO Executive Board, Title 1 teacher and Title 1 Parent representative. The council will meet four times a year to discuss information pertinent to planning, implementing, evaluating, and improving the school's Title 1 program. In addition, Hurt Elementary has a Leadership Team which is composed of content liaisons, the Title 1 teacher, a SPED teacher, the PBIS Coach, the Director of Elementary Education, and the Principal.

- a. The council will meet the first six weeks of the new school year.*
- b. Parents will be joint participants in establishing dates for Parent/Teacher Organization meetings (PTO).*
- c. Parents will also take part in coordinating Title I Parent Nights, Book Buddies Events, Book Fair Events, and Fund Raisers.*
- d. Title I Preschool activities will be included in the policy.*

2. The **Hurt Elementary School** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

The committee will host an annual meeting during the first semester of the school year. The following information will be discussed during the course of the annual meeting held in conjunction with the first PTO meeting:

- a. Introduction of the Title 1 Instructional Teacher, Title 1 Parent Advisory Council, and the Hurt Elementary Leadership Team*
- b. Overview of the Title 1 Program with special emphasis on how the program benefits all students within the school*
- c. Title 1 Funding (tutoring, instructional supplies, parental involvement activities, professional development for teachers and parents)*
- d. Supplementary classroom instructional activities offered by teachers to assist struggling students*
- e. Title 1 Parental Involvement Policy*

3. The **Hurt Elementary School** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

At the annual meeting of Title 1 Parents, the Principal will present a program on the importance of parental involvement, ways parents can help, and events parents are encouraged to participate in. They are as follows:

- a. *Volunteer Program*
- b. *PTO Back to School Picnic*
- c. *Bingo for Books*
- d. *Book Buddies*
- e. *PTO Meetings*
- f. *Book Fair*
- g. *Read Across America*
- h. *Parent Workshops*
- i. *Class Performances*
- j. *Holiday Family Night*
- k. *Field Day*
- l. *Check Power School Regularly*
- m. *Check Assignment Books Daily*
- n. *Attend All Meetings/Conferences*
- o. *Review Monthly Calendar of Events*

The Hurt Elementary School Title 1 Advisory Council uses PTO meetings and/or school visitation periods to provide parents additional opportunities to meet with each other and school personnel to discuss programs and activities that affect their children. Other avenues for parental involvement include:

- a. *The Hurt Elementary School Student Handbook informs parents and students of procedures and expectations*
- b. *Grade Level Newsletters*
- c. *Parent-Teacher Conferences*
- d. *Parent Volunteers*
- e. *Progress Reports and Report Cards*

4. The **Hurt Elementary School** will coordinate and integrate parental involvement strategies in Part A with parental involvement strategies under the following other programs:

The Title 1 program provides professional development training for parents and staff. In addition, the Start Strong Program for children entering kindergarten, Head Start, VPI, and Title 1 Preschool is held each spring to coordinate parental involvement with student learning. Activities that encourage parental involvement include:

- a. *Parenting workshops to foster educational development*
- b. *Parent invitations to participate in classroom and field trip activities*
- c. *Preschool parents are provided monthly parenting tip publications (“Parent and Child”, “The Math and Science Connection”, “Nutrition Nuggets”, and “Early Years Newsletters”)*

5. The **Hurt Elementary School** will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of the school. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

To aid in program evaluation and planning, at the end of the school year, the administration of Hurt Elementary will meet with the Title 1 Advisory Council to review the effectiveness of the Title 1 instructional program and parental involvement activities. The subsequent school year plan will consider this assessment of the program.

1. **Hurt Elementary will build the school's and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:**

- A. The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:

1. *Two parent teacher conferences are held each school year.*
2. *PTO meetings provide information sessions.*
3. *Hurt Elementary maintains an open door policy and parents are invited to volunteer and participate in classroom activities.*
4. *The Title 1 Preschool Program offers parenting workshops.*

- B. The school will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy

training, and using technology, as appropriate, to foster parental involvement, by:

1. *Families have access to educational websites to help improve test taking skills (Study Island, envision Math, IXL, Reading Eggs, Reflex Math, etc.)*
2. *Workshops are offered to Title I Preschool parents.*

C. The school will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

1. *Hurt Elementary encourages an active volunteer program.*
2. *Parents are encouraged to come to school and participate in numerous activities (PTO, Read Across America, Book Fair, Field Day etc.)*
3. *The visiting teacher works closely with the administration and parents of Hurt Elementary School.*

D. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities that encourage and support parents in more fully participating in the education of their children, by:

1. *The Start Strong Program is held each spring to coordinate parental involvement with student learning.*
2. *Parent workshops assist parents in fostering educational development.*
3. *Parents are invited to visit school for special activities and attend field trips.*

E. The school will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

1. *Hurt Elementary will utilize the SchoolMessenger system for important information and reminders.*
2. *School calendars will be copied on the back of the cafeteria menu each month.*
3. *Flyers will be placed throughout the school for picture days, Level II Volunteers, etc.*
4. *The ESL teacher will assist with alternate forms of communication as needed. (At this time, Hurt Elementary has no EL students.)*

DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY
COMPONENTS

NOTE: The School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.

* * * * *

ADOPTION

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by,

- Agenda of the meeting
- Attendance (Sign-In) Sheet
- Minutes of Meeting

This policy was adopted by Hurt Elementary School on September 14, 2018 and will be in effect for the period of 2018 - 2019. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 14, 2018.

(Signature of Principal)

August 28, 2018

(Date)

School-Parent Compact

SCHOOL-PARENT COMPACT

The Hurt Elementary School, and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) (participating children), agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2018 - 2019.

REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

School Responsibilities

The Hurt Elementary School will:

- 1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:**
 - a. Teachers will meet all state requirements for licensure and will be endorsed to teach in areas of instruction within their employment.*
 - b. Teachers will follow state guidelines for instruction of the Standards of Learning while utilizing the Pittsylvania County Pacing Guide, Scope and Sequence, and the Curriculum Framework.*
 - c. Teachers will be given the opportunity to participate in workshops and conferences throughout the school year which may enhance classroom instruction and the learning environment.*
 - d. Teachers will be involved in staff development activities as indicated on specific dates on the school calendar.*
 - e. Field trips, guest speakers, and special presentations will be used at selected times to enrich the learning environment.*
 - f. Assessment data will be used to identify target areas for remediation.*
 - g. Supportive remediation will be given to students as needs are identified.*
 - h. Teachers will employ data driven strategies in the classroom to ensure an effective learning environment.*
 - i. For additional instruction, a certified ESL teacher will be available for students learning English as a second language (ESL).*

- 2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.** *Conferences will be held October 16, 2018 and January 24, 2019.*
- 3. Provide parents with frequent reports on their children's progress.** Specifically, the school will provide reports as follows:
 - a. Report cards are sent home at the end of each 6-week marking period.*
 - b. Progress reports are sent home at the mid-point of each 6-week marking period.*
- 4. Hurt Elementary School will provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:**
 - a. Report cards are sent home at the end of each 6-week marking period.*
 - b. Progress reports are sent home at the mid-point of each 6-week marking period.*
- 5. Hurt Elementary School will provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:**
 - a. Consultation may be scheduled at a mutually agreeable time either before or after regular school hours.*
 - b. Consultation may be scheduled during the teacher's planning period.*
 - c. Consultation may be scheduled during the school day with authorization by the principal to ensure class supervision.*
 - d. Parents may choose to leave a telephone number for the teacher to call for a phone consultation.*
 - e. Parent-teacher conference evenings are scheduled for October 16, 2018 and January 24, 2019.*
- 6. Hurt Elementary School provides parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:**
 - a. Book Buddies Events*
 - b. Field Trip Chaperones*
 - c. Book Fair Events*
 - d. Fund Raisers*

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- a. *Monitoring attendance*
- b. *Making sure that homework is completed*
- c. *Monitoring amount of television my children watch*
- d. *Volunteering at Hurt Elementary*
- e. *Participating, as appropriate, in decisions relating to my child's education*
- f. *Promoting positive use of my child's extracurricular time*
- g. *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school either received by my child or by mail and responding, as appropriate*
- h. *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the Hurt Elementary Leadership Team or other school advisory or policy groups*



OPTIONAL ADDITIONAL PROVISIONS

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- a. *Do my homework every day and ask for help when I need to.*
- b. *Read every day outside of school time.*
- c. *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

Additional Required School Responsibilities

The **Hurt Elementary School** will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.

2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.
8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

Optional School Responsibilities

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, the **Hurt Elementary School** will:

1. Recommend to the local educational agency (LEA), the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.

2. Work with the LEA in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
3. Work with the LEA to ensure that a copy of the SEA's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

<u>Hurt Elementary</u>	_____	_____
School	Parent(s)	Student
<u>August 28, 2018</u>	_____	_____
Date	Date	Date

(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)